

Boone County Board of Commissioners Minutes
October 1, 2018
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Marc Applegate, Jeff Wolfe, and Donnie Lawson

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Marc Applegate opened the meeting at 9:02 am.

Approval of Minutes for September 24, 2018 (Regular Meeting):

Commissioner Jeff Wolfe made a motion to approve the minutes for the September 24, 2018 meeting. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following item:

1. The request to authorize one of the Commissioners to sign the Grant Agreement for the 5311 Transportation Grant outside of a public meeting upon receipt. This grant was approved by the Board of Commissioners May of 2018. The remaining documents that require a signature are the award documents. These documents are time sensitive and must be returned to INDOT no later than October 20, 2018. The next Commissioners Meeting is scheduled for October 25, 2018. Anita Bowen, Executive Director of BCSSI, is expecting to receive the documents from INDOT by the end of the week.

Commissioner Jeff Wolfe made a motion to approve Marc Applegate or himself to execute the documents upon receipt. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. A 2018 Emergency Management Performance Grant in the amount of \$15,900.00 for EMA. Rachel Hanson, EMA Assistant, spoke on the matter stating this grant will update the county emergency management plan, create a mass fatality plan, and cover two of the three exercises that are required.

Attorney Bob Clutter respectfully requested an adoption of the grant award letter and authorizing Marc Applegate/Rachel Hanson to execute the necessary documents.

Commissioner Jeff Wolfe made a motion to adopt the 2018 Emergency Management Performance Grant and authorizes Marc Applegate/Rachel Hanson to execute the necessary documents.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. A request from Universal Valuations, Inc. for the annual update of appraisals in the amount of \$288.00.

Commissioner Jeff Wolfe made a motion to approve the annual update of appraisals with Universal Valuations, Inc. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of the Motorola Radio Project – Tom Garoffolo:

Tom Garoffolo, Communications Director, presented Motorola Solutions product and pricing information for dispatch console and radio equipment upgrades. In 2005, Boone County entered the Hoosier SAFE-T Project which brought inoperability to the State of Indiana and Boone County. It was projected that the radios and consoles purchased under the umbrella of the project would be viable until 2025. The product has served Boone County well over the last 13 years. However, with the rapid changes and advancements in technology,

new equipment should be considered. The current Motorola radio products have been deemed end of life. The term “end of life” means that Motorola no longer manufactures our current radio models. This does not mean that the equipment will automatically stop working altogether. Boone County’s existing Motorola maintenance support agreement also expires December 31, 2018. This is very concerning if a console fails and cannot be repaired.

Commissioner Marc Applegate requested to see other product and pricing from different competitors.

Michael Nielsen, Sheriff, addressed that the Hoosier Project SAFE-T system is a Motorola system. The console and software must be Motorola for it to be compatible with the infrastructure in the Boone County Communications Center. BCSO could search for alternative radios that would work with the system that is P-25 compliant, but the Motorola radios have worked very sufficiently for them with little to no complaints. He feels very comfortable that the current radios could last another year. Raycom, a local vendor, has also provided Boone County a quote for radios to get through the next year.

Michael Skalitzky, Motorola Account Manager, addressed what to expect during the buildout project if Motorola product was purchased. He also discussed the cost of the equipment leased vs. purchased outright with a 10-year warranty agreement.

In the Matter of the Plaque from Retaining Wall:

The Commissioners received an email from Jane Hammock with the Boone County Historical Society inquiring on how the Commissioners would like to display the plaque and know how to dress it. This plaque and some of the retaining wall was a part of the Boone County’s Bicentennial celebration for America. Commissioner Jeff Wolfe mentioned that it would be best for the Commissioners to meet with a member from the Boone County Historical Society to look at their options to find the best fit for the location of the plaque before voting.

In the Matter of the New Building at Boone County Fairgrounds – Jack Jones:

Jack Jones, Manager of Boone County Fairgrounds, presented a request to construct a new building at the Boone County Fairgrounds. The request has been presented to the County Council and has received approval. He has also gone through the process of state permitting. Additionally, he has hired a construction management company to assist with the bidding process and to give guidance on constructing a new building. There will be a loan application submitted to help with financing. The money will be recouped by the contributions received over the next 8 years.

Commissioner Jeff Wolfe made a couple comments on this matter. Jack had expressed to Jeff the reason why they had gone State first before presenting to the Commissioners is that there are some particular variances with the buildings. That if they couldn’t get those variances, they weren’t going to consider the project. As for the rental process, the Convention Visitors Bureau Board has taken the fairgrounds on as their local convention center for Boone County. The CVB Board is actively pursuing as many events as they can. He can see the CVB Board being supportive of what they are requesting to do at the fairgrounds.

Commissioner Jeff Wolfe made a motion to approve the new building at the Boone County Fairgrounds. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

1. 2019 Official County Holiday Closings

Commissioner Jeff Wolfe made a motion to adopt the 2019 Official County Holiday Closings. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

2. Dennis Dunlap, Dunlap HR Consulting, had made some edits to the Door Access to County Buildings policy, most of them were cosmetic, but the content is the same. He also recommended for consideration with the addition of this policy if there should now be a separate section for safety and security in the Employee Handbook.

Commissioner Jeff Wolfe made a motion to allow Dennis Dunlap to make the changes of the Employee Handbook. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

3. Attorney Bob Clutter announced to the public that the Commissioners meeting originally scheduled for Monday, October 15th has been postponed to Thursday, October 25th at 9am due to scheduling conflicts. A motion was also requested for one of the Commissioners to be designated to review the next Claims Dockets and approve them prior to the October 25th meeting.

Commissioner Jeff Wolfe made a motion to authorize himself to review and approve claims. Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Staff Reports

- a. Facility Maintenance – Mike Miller
- b. APC – Rachel Cardis
- c. IT Support – GUTS
- d. Health Department – Cindy Murphy / Josh Dickey
- e. Highway Department – Craig Parks

Craig Parks, County Engineer and Director of Highway Department presented the following items:

1. A contract amendment in the amount of \$12,300 for Right-of-way Engineering of additional parcels for Project 2018-05, West 96th Street Curve Correction. The contract will be submitted at the next meeting for a formal signature.

Commissioner Jeff Wolfe made a motion to approve the contract amendment.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

Other Elected Officials:

There was none at this time.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

There was none at this time.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Jeff Wolfe made a motion to approve claims as submitted.

Commissioner Donnie Lawson seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Donnie Lawson made a motion to adjourn at 9:44 am.

Commissioner Jeff Wolfe seconded the motion. Motion carried 3-0.